<<INSERT FULL ADDRESS>>

<<INSERT PHONE NUMBER>>

<<INSERT DATE>>

Scottish Land Commission
An Lòchran
10 Inverness Campus
Inverness
IV2 5NA

Dear Sir/Madam

SUBJECT ACCESS REQUEST

Please supply the information about me I am entitled to under Data Protection Law relating to:

<<GIVE SPECIFIC DETAILS OF THE INFORMATION YOU WANT eg emails between ‘A’ and ‘B’ between specific dates eg 03/04/2021 and 07/12/2021>>

If you need any more information from me, please let me know as soon as possible.

Yours faithfully

<<INSERT SIGNATURE>>

<<INSERT FULL NAME>>

Enclosure:

 Copy of driving license/birth certificate/passport \*

*(\* delete as appropriate)*